

①

No. ADMN-46/35/2021-ADMIN

भारत सरकार/Government of India

महिला एवं बाल विकास मंत्रालय/Ministry of Women & Child Development

\*\*\*

GPOA-3, Netaji Nagar, New Delhi

Dated: 5<sup>th</sup> May, 2026

OFFICE MEMORANDUM

Subject: Training session on RTI Act, 2005 by ISTM in the Ministry of Women and Child Development – reg.

The undersigned is directed to refer to the above subject and to say that a training session has been scheduled for all CPIOs and First Appellate Authorities (FAAs) in the Ministry in Conference Room, Room no. 6515, Zone 5, GPOA-3, Netaji Nagar, today (05.05.2026) from 2.30 PM to 4.30 PM. The training session will be conducted by Shri Jitender Bhatti, Deputy Director, ISTM.

2. CARA, NCPCR, NCW and SPNIWCD are requested to depute their CPIOs and First Appellate Authorities (FAAs) to attend the said training session.
3. This issues with the approval of the competent authority.

  
(Kumar Kalikanand)

Under Secretary to the Government of India

To:

1. CEO, CARA
2. Member Secretary, NCPCR
3. Member Secretary, NCW
4. Director, SPNIWCD

Copy to:

1. PSO to Secretary, WCD
2. Sr PPS to AS&FA/Sr.PPS to AS (Admin), MWCD/ PPS to AS (CKD), MWCD
3. Director (RTI)/ US (RTI), MWCD

2

No. ADMN-46/35/2021-ADMIN  
भारत सरकार/Government of India  
महिला एवं बाल विकास मंत्रालय/Ministry of Women & Child Development  
\*\*\*

GPOA-3, Netaji Nagar, New Delhi  
Dated: 29<sup>th</sup> May, 2026

OFFICE MEMORANDUM

**Subject:** 2<sup>nd</sup> Training session on RTI Act, 2005 by ISTM in the Ministry of Women and Child Development under the Chairmanship of Secretary (WCD) - reg.

The undersigned is directed to refer to the above subject and to say that a second round of training session (physical mode only) has been scheduled for all CPIOs and First Appellate Authorities (FAAs) of the Ministry on the directions of the Secretary in Conference Room, Room no. 6515, Zone 5, GPOA-3, Netaji Nagar on 02.06.2026 from 11 AM to 2 PM. The training session will be conducted by Sh. Rooshan Kumar Mishra, Assistant Director, ISTM.

2. All CPIOs and First Appellate Authorities (FAAs) in the Ministry are requested to attend the said training session.
3. This issues with the approval of the competent authority.

*Richa Sharma*  
29/05/2026  
(Richa Sharma)

Under Secretary to the Government of India

To (through e-office notice board):

1. All CPIOs, MWCD.
2. All FAAs, MWCD.

Copy to:

1. PSO to Secretary, MWCD.
2. Sr PPS to AS&FA/Sr.PPS to AS (Admin), MWCD/ PPS to AS (CKD), MWCD.
3. Director (RTI)/ US (RTI), MWCD.
4. US (General), MWCD for providing transport facility and lunch arrangements to Sh. Rooshan Kumar Mishra, Assistant Director, ISTM for the above meeting.

Copy for information to:

1. Director, ISTM, DoPT, New Delhi.
2. Sh Deepak Kr. Bist, JD (Coord.), ISTM, DoPT, New Delhi.
3. Sh. Rooshan Kumar Mishra, Assistant Director, ISTM, New Delhi.