

No: GA/562/2015-GENERAL- (11252)
Government of India
Ministry of Women and Child Development
General Section

Shastri Bhawan, New Delhi-110 001

Dated: 10.05.2024

Subject: Inviting bids for renovation (electrical + furniture) work to be performed in Room No. 625, Ministry of Women & Child Development (MWCD), Shastri Bhawan - regarding.

Sir,

The Ministry of Women and Child Development intends to invite bids for renovation (electrical + furniture) work to be performed in Room No. 625, Ministry of Women & Child Development, Shastri Bhawan. The floor area of the room is 550 square feet.

2. The tenders should be submitted in two sealed covers.

(A) The first sealed cover super-scribed as "Technical Bid" should contain the following items:

- i. The pro-forma at Annexure-II duly filled in, along with copies of the relevant documents/information.
- ii. Acceptance of terms and conditions as at Annexure-I.

(B) The Second Sealed envelope super-scribed as "Financial Bid" as at Annexure-III should contain only rates for renovation (electrical + furniture) work in the above-mentioned room of MWCD.

(C) Both the sealed covers should be placed in the main sealed envelope super-scribed "Calling of quotations for renovation (electrical + furniture) of room no. 625, A-wing, MWCD, Shastri Bhawan". Tender should be addressed to the Under Secretary (General), Ministry of Women and Child Development, Shastri Bhawan, A-Wing, New Delhi-110 001 and dropped in the **Tender Box in Room No.629, A-Wing, Shastri Bhawan, New Delhi** so as to reach latest by 5:30 PM on or before 31.05.2024.

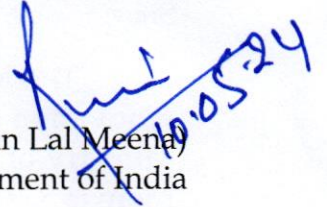
3. The Technical Bids will be opened by the Tender/Purchase Committee on the next day i.e. 01.06.2024 in Room No.629, A-Wing, Shastri Bhawan, New Delhi. Quotation received after stipulated time and date will be rejected forthwith. The financial bid will be opened only of the technically qualified bidders.

4. The competent authority in the Ministry reserves the right to amend any of the terms and conditions contained in the Tender Documents or rejects any or all application (offers) without giving any notice or assigning any reason thereof. The decision of the Competent Authority in this regard will be final and binding.

5. All the tenderers are requested to read and understand the terms and conditions of the contract as detailed in the Annexure-I before submitting their quotations, as no change or violation of the aforesaid terms and conditions are permissible once the quotation is accepted by the Ministry.

6. The Tender document can be downloaded from the website of the Ministry i.e. www.wcd.nic.in or www.eprocure.gov.in.

Yours faithfully,



(Ratan Lal Meena)
Under Secretary to the Government of India

रतन लाल मीना/Ratan Lal Meena
अवर सचिव/Under Secretary
महिला एवं बाल विकास मंत्रालय
Ministry of Women & Child Dev.
भारत सरकार/Govt. of India
शास्त्री भवन, नई दिल्ली/Shastri Bhawan, New Delhi

Terms and conditions of the contract

1. The completion period of the work would be 30 days.
2. The contractor shall himself makes arrangement for delivery of items in the Shastri Bhawan.
3. The contractor shall use good/durable material with strong fittings for work items.
4. The number of requirements may increase or decrease by 25 % depending on actual requirement.
5. Conditional bids will summarily be rejected by the Competent Authority.
6. The Bidder should abide by and comply with all statutory requirements and provisions as laid down under various Labour Laws/Acts/Rules like Minimum wages, Provident Funds, ESI, Bonus, Gratuity, Contract Labour Act and other Labour Acts/Laws/Rules in force from at their own cost, as amended from time to time.
7. The Ministry reserves the right to terminate the contract in whole or part at any time during the contract period without giving any notice or without assigning any reason, if the services of the contractor are not found satisfactory. In all matters of dispute relating to the contract, the decision of the Ministry shall be final and binding on the contractor.
8. The Ministry reserves the right to reject or to accept any quotation, whole or in part without assigning any reason thereof. Unrealistic prices quoted by bidders would debar them from being considered for this award of the contract and future contracts by this Ministry.
9. It shall be obligatory on the part of the contractor to carry out making of work items under their direct supervision and control and under no circumstances the work shall be assigned to sub-contractor.
10. The work shall be carried out in the workshop of the firm. Only such work of which execution is not possible in the workshop of the firm may be allowed to be done in the premises of this Ministry.
11. The successful contractor shall be required to do the work during the entire period of the contract at the rates as approved on the basis of the quotation. If any reason, the firm is not able to do the work, the same shall be got done from some other firm or from the open market at the cost of the contractor and the expenditure incurred thereon shall be recovered from the bills/performance security of the firm. This may even entail the termination of the contract and forfeiture of the performance security.
12. The damage caused, if any, either to any furniture or to any other property of the Ministry through negligence or otherwise, shall be at the risk, cost and responsibility of the contractor. The financial or any other loss suffered by the Ministry on this account shall be made by the contractor otherwise the same will be recovered from the Performance Security/bills. Decision of the Ministry in this context shall be binding on the contractor.
13. The contract shall be subject to the Indian laws and jurisdiction of the courts located in Delhi.
14. The contractor has to use all product/material of approved BIS specification.
15. Successful bidder will have to further deposit an amount equivalent to 3% of the approximate total value of the bid amount offered by the bidder in favour of "Pay and Accounts Officer, MWCD, New Delhi" in the form of demand draft or fixed deposit receipt or bank guarantee as EMD which will remain with the Ministry till two months or 60 days after the expiry of the contract. MSME will be exempted from deposition of EMD.
16. Performance Security of 5 % of the approximate total value of the bid amount offered by the bidder in favour of "Pay and Accounts Officer, MWCD, New Delhi"

in the form of demand draft or fixed deposit receipt or bank guarantee percent needs to be deposited by successful bidder awarded the contract. The EMD of successful bidder will be refunded once the performance security deposits are made.

17. In case of any deficiency in service, a penalty of 5% of the total amount of the bill for the relevant period will be imposed.
18. No advance payment will be made. Payment will be made after completion of the contract period as per the work done. A certificate along with stamp from the occupants of the room/concerned officer towards satisfactory completion of the work will be obtained by the firm and submitted along with bills.
19. No increase in amount shall be considered at all after the award of contract.
20. The firms are also required to prove their competence for undertaking the jobs of providing required services and shall, therefore, furnish their standing and goodwill through copies of certificates/documentary proof from Ministries/Departments and turnover of Rupees 1 Crore. The firm shall also indicate their registration number, Income Tax Number and PAN Number in Annexure-II.
21. Any dispute arising in the matter shall be resolved through an arbitrator to be nominated by the Competent Authority in the Ministry.

TECHNICAL BID

S/N	Particulars	Minimum Requirement	To be filled by the Tenderer
1.	a. Name of the Firm/ Agency		
	b. Address		
	c. Name of the Proprietor		
	d. Telephone No.		
	e. Mobile No.		
	f. E-mail address		
	g. Name of business partner, if any		
2.	Whether registered with concerned Govt. authorities (Registrar of Companies, Commissioner Employees etc.) Copies of all certificates of registration should be attached.	The vendor should be CPWD registered vendor.	
3.	PAN Number (copy to be enclosed)		
4.	TIN Number (copy to be enclosed)		
5.	Service Tax Registration No. (copy to be enclosed)		
6.	Length of experience in the field.	Eight years	
7.	List of Government Ministries/Departments/Clients showing experience in the relevant field (copies of contracts/orders placed on the agency during the last five years should be attached.)	Five years' experience of work in Ministries/Departments of Govt. of India.	
8.	Turnover of the Firm	Rupees One Crore for the last three financial year	
9.	Whether copies of Income Tax return for the last two years attached.		
10.	Whether a copy of terms and conditions (Annexure-I) duly signed as token of acceptance of the same is attached.		
11.	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India (If no, an undertaking to this effect is to be attached in this regard.		

(Signature of the authorized person)

Name :

Designation :

Seal :

Date:

Place:

Financial Bids

S.N	Item	Unit	Rate	Amount
1	Provision for Wiring for light point/ fan point/ computer point etc	point		
2	Provision for wiring for circuit/sub main wiring			
A	2 X 1.5 sq. m + 1 X 1.5 sq. mm earth wire	Per Mtr		
B	2 X 4 sq. m + 1 X 4 sq. mm earth wire.	Per Mtr		
3	P/F steel conduit of size 25 mm	Per Mtr		
4	Provision for FRLS insulated copper conductor single core			
A	3 x 1.5 Sq.m	Per Mtr		
B	6 x 1.5 Sq.m	Per Mtr		
C	3x4 Sq.m	Per Mtr		
D	6 x 4 Sq.m	Per Mtr		
E	3 x 6 Sq.m	Per Mtr		
5	Provision for supplying modular switch/socket	Sq m		
A	5/6 amps Switch	No.		
B	3 pin 5/6 amp Socket	No.		
C	15/16 amps Switch	No.		
D	6 pin 15/16 amp Socket	No.		
E	25 amp modular SPMCB	No.		
F	6 pin 25 amp modular type socket	No.		
6	Provision for supplying and fixing modular blanking plate etc complete as required	No.		
7	Provision for supplying and fixing following size modules, GI box complete etc. as required			
A	2 Module (75mm X 75mm)	No.		
B	3 Module (100 mm X 75 mm)	No.		
C	6 Module (200 mm X 75 mm)	No.		
D	8 Module (125 mm x 125 mm)	No.		
8	Provision for supplying and fixing suitable size GI box with modular plate complete etc. as required.	No.		

9	Provision for SITC of capacitor type 1200 mm sweep ceiling fan complete etc. as required.	No.		
10	Provision for supplying and fixing two module stepped type electronic fan regulator complete etc. as required.	No.		
11	Provision for supplying & fixing energy efficient LED down lighter complete etc as regd.	No.		
12	Provision for 600 x 600 mm energy efficient LED Fitting complete etc as required.	No.		
13	8 way (4+24) Double door	No.		
14	Provision for supplying and fixing 5 amps to 32 amps rating, 240/415volts, 'C' curve, miniature circuit breaker suitable complete etc. as required			
A	Single Pole	No.		
15	Provision for providing and fixing following rating and breaking capacity and pole MCCB complete etc. as required.			
A	125 A, 16 KA, TPMCCB	No.		
16	Provision for supplying and fixing of following sizes of 1.4 mm thick (Normal Size) aluminium channel complete as required			
A	50mm X 25mm	Per Mtr		
17	Provision for supplying and fixing Aluminium Armoured power cable complete etc. as required.			
A	3.5x35 Sq.mm (Al armoured cond. Cable)	Per Mtr		
18	Provision for supplying and making end termination with brass compression gland complete etc as required.			
18.1	3 1/2 X 35 sq. mm 02mm)	No.		
19	Provision for SITC response indicator complete with all connections etc. as required.	No.		

20	Manufacturing assembling transporting and placing/fixing in position Knock down modular furniture such as office table drawer unit. Side rack credenza wall hung file storage cabinet and ward robe storage/almirahs etc. configured if modular panels of particle board as per drawing specification and direction of Engineer-in-charge. All outer exposed edges of all panels shall be covered and sealed with 2mm thick PVC edge banding tape Rehau or Dollkin or equivalent make and all concealed and bull edge of all panes shall be covered and sealed with 0.7mm thick PVC edge banding tape of same make with hot melt glae on edge banding machine at 200degree C temp. All joinery fabrication work shall be done with mini fix fitting and plastic dowels approved factory including cost of mini fix fittings. PVC cable wire manager. Nylon glides 20mm plastic dowels etc. cost of providing and fixing fittings to modular furniture such as drawer sides self-closing spring-loaded hinges, multipurpose lock knob/handles etc. as per requirement			
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A	25mm thick interior grade particle board conforming to IS 3087 for table top, with one side post formed grade lamination 0.70mm thick of approved make including rounding of post formed lamination on two long edges of top of table and turning back to 75mm depth and balancing lamination on other side. The other two/three edge shall be covered with 2mm thick PVC edge banding tape as per make and specifications mentioned above and as per direction of engineer in charge.			
B	17 mm thick flat pressed three layered pre-laminated particle board with both sides decorative lamination (medium density), Grade-II T -II conforming to IS 12823 (interior grade)	No.		
21	P/F Modular Table of size 1350x750x750 mm	No.		
22	P/F S.O. Drawer Unit of size :400x450x720mm	No.		
23	P/F S.O. Side unit of size :900x450x720	No.		
24	P/F SO. key board	No.		
25	P/F Workstation size: 1200x600x750 mm	No.		
26	P/F S.O. Drawer Unit of size :400x450x720mm	No.		
27	P/F S.O. key board Trea	No.		
28	P/F Kitchen cabinets of size 1200x600x750	No.		
29	P/F overhead storage of size: 4'x4' – 16'x 3 nos – 48'	sq ft		
30	P/F Overhead storage of size:2'x2' =4'x2 nos.=08'	sq ft		
31	P/F corner Table of size 1'-05''	No.		
	Total Rate including 18% GST			
	Time allowed -30 days			

Signature with Seal
Name of the Tenderer

Dated:

